



**RIO METRO**  
Regional Transit District



**MID-REGION**  
Council of Governments



**New México**  
**WORKFORCE CONNECTION**

# REQUEST FOR PROPOSALS

## PROVIDE ANNUAL FINANCIAL AUDITS

Issued: March 25, 2019  
Procurement No.: RFP #2019-05  
Proposal Due Date/Time: April 24, 2019, 2:00 p.m. MST

**ADDENDUM #1**  
**Issued April 16, 2019**

Addendum #1

RFP #2019-05

PROVIDE ANNUAL FINANCIAL AUDITS

Addenda #1 is issued to: respond to vendor questions

1. Section 2.1.5 Submission of Proposals – States the proposals must be delivered to the procurement manager at the address listed on the cover page. There’s not an address on the cover page. Where do the proposals need to be delivered?  
MRCOG  
809 Copper Ave NW  
Albuquerque, NM 87102
2. Are the table of contents, required forms, and service team bios excluded from the 20-page requirement?  
All are included except: required forms
3. What type of accounting software is currently used by the finance manager and accounting staff at MRCOG?  
Abila MIP
4. Same question for the WCCNM accounting manager.  
Abila MIP
5. What other types of data tracking or operational software is used by 1) MRCOG, 2) RMRTD and 3) WCCNM either individually or shared and for what specific purpose?  
Kronos for timesheets/timekeeping
6. Do all three entities share the same IT providers, servers and network systems?  
Yes
7. Has there been any issues of significance or challenges with state or federal cognizant oversight agencies during the past year? If so, what were they?  
WCCNM is currently being audited by USDOL for TechHire because they are mid-cycle in the grant, and by NMDWS on the WIOA programs as part of the ongoing review process. But to date, there are no issues.
8. Audit contract fees taken from the last 3 years

	FY16	FY17	FY18
MRCOG	\$36,750	\$35,750	\$35,000 (final amount not paid out yet)
WCCNM	\$32,000	\$32,000	\$39,391 (final amount not paid out yet)
RMRTD	\$35,000	\$35,750	\$39,391 (final amount not paid out yet)
	<u>\$109,332</u>	<u>\$104,250</u>	<u>\$118,173</u>